

Winneconne Public Library Board of Trustees
Meeting Minutes
Monday April 21st, 2025

Meeting called to order by Library Board President Jeff Jensen at 5:30pm

The meeting was held in person inside of the Village of Winneconne Municipal Center inside the Winneconne Public Library.

Roll Call

Members Present in person: Jeff Jensen, Tom Snider, Natalie Pingel, Josh Janikowski, Joanne Loy and Colleen Kutchin.

Absent: Dana Jerabek (excused).

Consent Agenda

Motion by Snider to approve the Consent Agenda Minutes and Approval of Changes to January 2025 Bill Adjustment for Grant Reimbursement Per VOW Treasurer.

Second: Loy

Vote: Janikowski-yes
Kutchin-yes
Loy-yes
Pingel-yes
Snider-yes
Jensen-yes

Motion carried.

Director Report:

Amanda Discussed the following;

Programming

Over the past month, our library has hosted several engaging programming events. One highlight was on April 8th, when Marilyn Schuler, the mother of Linda Tipler, led a workshop for a group of ladies. She shared her extensive knowledge on lifelong planting and gardening, providing valuable insights into cultivating plants. Participants had the opportunity to plant their own seeds using starter kits that were thoughtfully prepared by Miss Linda, thanks to funding from Winneconne Thrift and Gift.

Another noteworthy event was the "Pizza and Prevention" program, featuring Payton Zblewski, a Fraud Specialist from Premier Bank. During this informative session, participants learned about the latest fraud attempts targeting individuals and received practical advice on how to prevent and protect themselves from these threats. This initiative was made possible through funding from the Piggly Wiggly Round Up program.

"Spring Fling with a Book" program, which runs from April 1st to the 17th, has seen remarkable participation. As of April 16th, we welcomed 62 adults, 11 teens, 53 children aged 8-12, and 67 picture book-aged children. Each participant received a wrapped book accompanied by a bookmark, water bottle stickers, and a tea bag or drink mix for the kids. We will be giving away five grand prize Easter baskets on April 17th.

Many of the wrapped books included a special surprise -a golden ticket! Participants who found a golden ticket discovered that they had received a brand-new book, along with the exciting reward of winning a free book.

Upcoming Programming

Looking ahead to May, we have several exciting events lined up that will introduce children and families into the summer season, all while we continue to plan for the Summer Reading Program 2025. After my vacation from May 1st to 12th, we will be welcoming all of our kindergarten classes for the remainder of the week. With our summer theme focusing on art, we plan to give the kindergarteners a tour of the library, read them a story, and then let their creativity flow with paint and canvases. The artwork created by the children will be displayed in our library alongside what I can only imagine will be stunning décor by Miss Linda.

Additionally, during that same week, I will return to the Middle School with Miss Dana to conduct visits with the 6th graders. Our goal is to present the Summer Reading Program to them, introduce some exciting new books for the summer, and ignite their enthusiasm for visiting the library.

Partnerships

Last week, Amanda met with Kerry Pomplun, the Facility Administrative Assistant at Reworld. The "Touch-a-Truck-or-Treat" event, which will be held at Fall Fest this year will be the first year working together. This new partnership will not only free up our parking lot for handicap parking during Fall Fest, but release some of the pressure on our staff and volunteers to provide trunks, candy and their time.

Kerry also expressed interest in partnering with us on sustainability programming, which aligns perfectly with our community's needs and interests. As part of this initiative, they will be providing funding for a small collection of sustainability books.

Amanda is meeting with Danielle Florence, a community health strategist from Winnebago County Public Health. Danielle reached out to me after speaking with the JJ Keller Foundation, who informed her about our efforts in providing lunches to children in our community.

Speak Up for Libraries

The "Speak Up for Libraries" campaign is designed to raise awareness about the valuable services and resources libraries provide, as well as to advocate for continued support and funding. By participating in this campaign, we hope to empower our community members to voice their appreciation for libraries and advocate for their importance in education, access to information, and community engagement.

Enter Closed Session per WI State Statutes Section 19.85(1)(c) to discuss the Annual Performance Review of the Library Director at 5:54pm

Motion by Janikowski to Enter Closed Session

Second: Kutchin

Vote: Janikowski-yes

Kutchin-yes

Loy-yes

Pingel-yes

Snider-yes

Jensen-yes

Motion carried.

Re-Enter Open Session 6:32pm

Motion by Snider to Re-Enter Open Session

Second: Pingel

Vote: Janikowski-yes

Kutchin-yes

Loy-yes

Pingel-yes

Snider-yes

Jensen-yes

Motion carried.

Discuss Need for 8th Board Member

Amanda informed that during the last LAC meeting with Clairellyn Sommersmith and the rest of the Winnebago County Library Directors, they were informed that many of our board were not correct in formation. Meaning that technically, because of Winneconne being a Village and not a "Class" city, they are not required to have a County Board appointed member, that being Tom Snider. Amanda explained that technically Tom does not count as 1 of the 7 and we would need to add another board member to correct. Many questions were raised and the board asked Amanda to touch base with DPI and an attorney through the League of Municipalities to figure out the best plan of action.

Discuss and Vote on Updated Disaster Policy- TABLED

After a discussion on the updated policy, a few items were brought up on correcting and verifying with the Fire Chief and making sure the correct Tornado shelter areas were mentioned. This will be brought back to the board when done.

Discuss and Vote on Updated Computer Wi-Fi Policy- TABLED

This item was also tabled to allow Amanda and staff to work out some additional details to be added regarding children's computers.

Discuss and Vote to Add Subsection to Section 5: Quorum for Virtual Participation During Closed Sessions- TABLED

This item was tabled, needed to be reviewed and discussed with the Village Board/President and Village Administrator

Discuss Plan for CPR Training this Summer

Waiting to hear back from Rachel Neuman and Pauline Harper. Want training to happen in Summer when all staff are available. Additionally, some board members want to be included in the training.

Share Programming Survey Result YTD-TABLED

The Next Library Board meeting will be on Tuesday May 13th at 2:30pm, 2025.

Items for the Next Meeting:

Summer Reading Program Update

The meeting was adjourned at 7:25pm by Library Board President Jeff Jensen.